

MINUTES
LEBEC COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY JANUARY 24, 2017 @ 7PM

1. CALL THE MEETING TO ORDER/ROLL CALL /MINUTE OF SILENCE/FLAG SALUTE

Meeting begins- 7:00pm

BOARD MEMBERS PRESENT-BILL HOPPER, CARL RADUSCH, WILLARD MARTIN, AND SAMUEL STERN BY TELECONFERENCE.

2. MINUTES:

- a. REVIEW THE MINUTES FROM DECEMBER 13, 2016 REGULAR MEETING
- b. MOTION TO APPROVE THE MINUTES FROM DECEMBER 13, 2016 REGULAR MEETING.

V.P. Hopper made a **MOTION** to accept the minutes for December 13, 2016 as written.

Director Stern SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes.

3. FINANCIAL REPORTS:

- a. BARBARA LEWIS TO GO OVER FINANCIAL REPORT FOR DECEMBER 2016
- b. MOTION TO APPROVE FINANCIAL REPORT FOR DECEMBER 2016

V.P. Hopper made a **MOTION** to approve the Financial Report with corrections for December 2016.

Director Stern SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0

Board concurs and Motion passes

4. WATER OPERATIONS REPORT:

- a. SYSTEM REPORT - DISCUSSION AND APPROPRIATE ACTION
- b. REPLACING OLD PIPE- DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN,PRESENTED BY WATER OPERATOR)
- c. MOTION TO APPROVE WATER OPERATIONS REPORT FOR DECEMBER 2016

V.P. Hopper made a **MOTION** to accept the Water Operators as written for December 2016.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, CR, SS) Nay: 0 Abstain: 0

Board concurs and Motion passes

5. PUBLIC PRESENTATIONS:

PLEASE LIMIT ANY PRESENTATIONS OR ANNOUNCEMENTS TO THREE (3) MINUTES PER PERSON. THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS TO ADDRESS THE BOARD OF DIRECTORS ON ANY MATTER NOT ON THE AGENDA, BUT UNDER THE JURISDICTION OF THE BOARD. BOARD MEMBERS MAY RESPOND BRIEFLY TO STATEMENTS MADE OR QUESTIONS POSED. THEY MAY ASK A QUESTION FOR CLARIFICATION MAKE A REFERRAL TO STAFF FOR FACTUAL INFORMATION OR REQUEST STAFF TO REPORT BACK TO THE BOARD AT A LATER MEETING. ALSO, THE BOARD MAY TAKE ACTION TO DIRECT STAFF TO PLACE A MATTER OF BUSINESS ON A FUTURE AGENDA.

6. UNFINISHED BUSINESS:

- d. DWSRF GRANT - DISCUSSION AND APPROPRIATE ACTION
- e. WEST SIDE LEBEC TO STATE SYSTEM CONNECTION - DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)

V.P Hopper made a **MOTION** to table 6.a (DWSRF Grant) until next meeting.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, SS, CR)	Nay: 0	Abstain: 0
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Board concurs and Motion passes

V.P Hopper made a **MOTION** to table 6.b (West side to State connection) until next meeting.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, SS, CR)	Nay: 0	Abstain: 0
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Board concurs and Motion passes

7. NEW BUSINESS:

- a. SECRETARY OF THE BOARD POSITION-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)
- b. EMPLOYEE VACATION-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY PRESIDENT MARTIN)
- c. SELF HELP ENTERPRISES WORK PLAN-DISCUSSION AND APPROPRIATE ACTION
- d. POLICIES & PROCEDURES LEGAL REVIEW-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY JESSICA CARROLL)
- e. WATER RATE STUDY-DISCUSSION AND APPROPRIATE ACTION (REQUESTED BY V.P. HOPPER)

V.P. Hopper nominates Director Stern to take the position as Secretary/Treasurer of the Board.

V.P Hopper made a **MOTION** to appoint Director Samuel Stern as Secretary/Treasurer of the Board.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, SS, CR)	Nay: 0	Abstain: 0
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Board concurs and Motion passes

Director Stern accepts the position.

Director Radusch made a **MOTION** to continue to have V.P. Hopper oversee the Budget.

Secretary/Treasurer Stern SECONDED the Motion.

Yea: 4(BH, WM, CR, SS)	Nay: 0	Abstain: 0
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Board concurs and Motion passes

V.P. Hopper made a **MOTION** to give employees paid vacation and follow the example policy provided by FPPUD and the start date will be backdated to January 2016.

Director Stern SECONDED the Motion.

Yea: 4(BH, WM, SS, CR) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to deny the request to add Martin Luther King Day and Veterans Day to the paid Holiday schedule.

Director Stern SECONDED the Motion.

Yea: 3(BH, WM, SS) Nay: 0 Abstain: 1 (CR)
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to table item 7.d (Policies & Procedures) to next meeting.

Director Radusch SECONDED the Motion.

Yea: 4(BH, WM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

V.P. Hopper made a **MOTION** to set up a Rate Study with RCAC as long as it's at a low cost.

Secretary/Treasurer Stern SECONDED the Motion.

Yea: 4(BH, WM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

10. BOARD/STAFF PROPOSED AGENDA ITEMS

11. ANNOUNCE DATE/TIME OF THE NEXT MEETING

February 23, 2017 @ 7pm

12. ADJOURNMENT

V.P. Hopper made a **MOTION** to adjourn.

Secretary/Treasurer Stern SECONDED the Motion.

Yea: 4(BH, WM, CR, SS) Nay: 0 Abstain: 0
Board concurs and Motion passes

MEETING WAS ADJOURNED AT 9:01PM